

MINUTES: LIHEAP SERVICE PROVIDERS MEETING

Meeting purpose

To ensure the opinions and position of the network via the Low-Income Home Energy Assistance Program Providers (LIHEAP) and CSD are considered and discussed in a public open forum.

Meeting Location

Date: **February 5, 2009**
Time: 10:00AM – 2:00PM
Place: CSD, King Conference Room

Attendees

Member

Butte	Colusa-Glenn-Trinity
Marin	Contra Costa
Orange	San Bernardino
San Mateo	Nevada
Humboldt	Madera
Fresno	El Dorado
Ventura	Kern
Riverside	San Joaquin
Kings	Merced
Tulare	San Benito
San Diego	So Cal Forum
PG & E	PACE
Central Coast Energy Services	Cal/Neva
Spectrum	Community Resource Project
Self Help Home Improvement	Central Valley Opportunity Ctr
Maravilla Foundation	North Coast Energy Services
Bay Area Poverty Resource Council	

CSD Attendees

Lloyd Throne	Jason Wimbley
Renee Webster-Hawkins	Kathy Ely
Helga Lemke	Lorraine Yamada
Ronn Kaiser	Kristen McDonald
Jodi Basham	Lynn Wiley

Topics discussed

The table below identifies the topics discussed in the meeting and the person who led each discussion.

Topic	Discussion Leader
Roll Call, Approval of Minutes	Val Martinez, LIHEAP Chair
Director's Report	Lloyd Throne, Director, CSD
Low-Income Oversight Board	Jason Wimbley, CSD
Leveraging between CSD, CPUC, IOU energy programs	Renee' Webster/Hawkins, CSD
EC Innovative Projects Update	Val Martinez & R. Webster/Hawkins
EC Energy Automation Update	Dennis Osmer
08/09 LIHEAP Contract Amendment	Kathy Ely
09 DOE Program Year Update	Jason Wimbley
Contract Modifications	Val Martinez
Regional Workshops Update	Kathy Ely
Associations Updates	Attendees
Topics for Next Meeting	Attendees

Minutes

Louise Perez moved that the minutes from November 18, 2008 be approved. Kathy Kifaya second the motion.

Director's Report

Lloyd Throne, Director of CSD introduced CSD's newly hired Chief Counsel, Ronn Kaiser. Ronn shared his background and qualifications with the network and said that he was very impressed with the employees and the work that CSD was doing. On Jan. 29, 2009 the Superior Court ruled in favor of Governor Schwarzenegger and 238,000 State employees will be furloughed two days a month until June, 2010. This furlough results in a 10% pay cut for the State worker. CSD will be closed the first and third Friday of each month. The Director said there will be a significant funding increase to the CSD programs and along with the increase will come more accountability and responsibility. Lloyd urged the network to ramp up their agencies in preparation for the increased funding. The Director projects that CSD will be given about two years to expend funding and prove the capacity to handle additional funding.

LIOB

Jason Wimbley from CSD is the newly elected Chair of the Low-Income Oversight Board. His goal is to improve the effectiveness of the Board. The Board meets four times a year and Jason says they will focus on the key issues. The next LIOB meeting is March 24, 2009 and will be held in LA.

**Leveraging
between CSD-
CPUC-IOU**

CSD Chief Deputy Director, Renee' Webster/Hawkins said the newly elected administration is taking an aggressive approach to weatherization of low-income homes. They would like two million homes to be weatherized, a big job for our network. The new administration will be looking at all the State programs and evaluating the outcome of those programs and our network will need to show success with the additional funds. Renee' said that new groups are being formed at the State level to monitor the uses of stimulus funding within the State and how these dollars can be further leveraged with existing resources within the State. CSD and the CPUC are expected to establish an MOU committing to working together.

**EC Innovative
Projects**

The Energy Council (EC) has formed an Innovative Projects Committee to discuss the opportunities available for the use of stimulus funding to pursue innovative projects for solar, leveraging and non-solar. This committee meets once a week. This committee welcomes any proposals from the CAA's weatherization programs. Handouts from the Committee were available at the meeting and participation from the network was encouraged. Val Martinez said there was \$10 million dollars available for the solar proposals. She said opportunities for innovative project funding are limited to LSP, and the proposal must have direct demonstrable benefits to the low-income population. Those awarded will provide a final report at the end of the project to show project outcomes.

**EC Energy
Automation**

Dennis Osmer said they were half way through the training on ServTrac and that it is going well. He said that eventually CSD staff would eventually assume the role for system support. More training may be needed on the weatherization part of the program. Renee Webster/Hawkins asked that any technical problems be forwarded to CSD so their staff could find CAN Track and work in consultation with CCES to remedy system problems. CSD will not pursue any version or software change until all the ServTrac training is complete.

**2008/2009
LIHEAP
Contract
Amendments**

Kathy Ely outlined the changes to the LIHEAP contract. The labor rates were increased to reflect the 2009 rates. The measure reimbursements have been changed to reflect the 2009 measure reimbursements rates. Language was modified requiring Contractors to obtain prior written approval from CSD when requesting to exceed maximum cost reimbursement and/or quantity limits for Weatherization and/or ECIP Heating and Cooling Services. Language was added requiring Contractors to provide two new pamphlets to clients to educate them on lead-based paint hazards and mold in their homes. These pamphlets can be located at www.epa.gov. The Applicant Eligibility Guidelines have changed from 60% of the State median income to 75% of the State median income. (LIHEAP Only). Language was added requiring Contractors to utilize the 3 new CSD forms; EHCS Assessment Form (CSD 57), SWEATS Activation Form (CSD 54), and Monthly Service Address Report (CSD 767). Language was modified to reduce redundancy and clarify the definition of reweatherization. Language was added to allow subcontractor charges to both the permit and disposal fee line items. Language was added to reflect the new policy requirement imposed by the Office of Information Security and Privacy Protection pursuant to State Administrative Manual Management Memo 08-11.

**2009 DOE
Program Year
Update**

Jason Wimbley said that under the FFY08 stimulus funding, DOE received \$250 million dollars as a supplement increase and will release these funds with the 2009 DOE contracts. He said the audit tool for the 2009 DOE contract will be renewed and that RHA will help with this renewal. Jason also mentioned that DOE's new requirement is to perform blower-door test on 100% of households, effective with the 2009 DOE PY.

**Suggestions
for Contract
Modifications**

Val Martinez said the Energy Council discussed suggestions for contract modifications to increase LIHEAP service production and impacts under the new stimulus package. She said CSD has been very lenient about production requirements in the past, but change is coming. The new contract requires that all funds be spent in 18 months and there will be no extensions. If the dollars are not used during this timeframe, CSD may disencumber those funds. Suggestions were made to make use of the funds. Add new efficient washers, dryers and dishwashers to programs. The CAP on single family dwellings would need to be raised to incorporate the washer, dryers, and dishwasher. The CAP would also need to be raised on the water heaters as the prices have gone up. A suggestion was made to look at weatherization of mobile homes. Val suggested that the network hold round table meetings to discuss how they will ramp up to handle the new money. LIHEAP and DOE need to develop a strategic plan for the upcoming programs. The network providers were urged to send in their suggestions to Jason at CSD.

Regional Workshops

Kathy Ely shared information about the Regional Energy Providers Workshops. There will be three one-day workshops in April, 2009 to provide information on how to handle the increased LIHEAP and DOE Weatherization money. Executive Directors, Energy Program Managers and fiscal staff are encouraged to attend these workshops. With the increased funding, fiscal compliance will be an even bigger job.

The **first workshop** will be held in **Sacramento** at the East End Complex Auditorium, 1500 Capital Mall, Sacramento, Ca. on **April 1, 2009 from 9am–4pm.**

The **second workshop** will be held in **Downey** at the SCG Training Center, 9240 Firestone Blvd., Downey, Ca. on **April 3, 2009 from 9am–4pm.**

The **third workshop** will be held in **Fresno** at CSU Fresno Student Union, 5241 N. Maple Avenue, Fresno on **April 8, 2009 from 9am–4pm.**

The agenda for the workshops will be the same for each workshop.

9am – 9:30am - Welcome

9:30am – Noon - Fiscal Compliance and OMB's

Noon-1pm – Lunch on your own –

1pm – 2:30pm - Rollout & Ramp-up for increased LIHEAP and DOE Funds

2:30pm – 4pm - Contractual Requirements, New and Review.

This information can also be found on CSD website at www.csd.ca.gov

Associates Update

Louise Perez, ACCES shared information about the upcoming symposium on March 19, 2009. Subjects for discussion will be AB 32, Carbon Credits and what role we would play in this arena. Key panel members have been invited to the symposium. An information plan will be developed at this meeting. Val Martinez, RCAA said that Meg Power from NCAF would be submitting to Nancy Pelosi their comments on the stimulus package and how it will relate to our energy programs. Kathy Kafaya, SoCalForum, said their next executive meeting would be on Feb. 19th and they would be discussing what the future holds. SoCalForum will be hosting a solar initiative symposium in the near future. Godwin Aimua, Riverside, shared with the group that Riverside was declared an “Emerald City” by the California Department of Conservation. Riverside is the first city in the State to be designated an “Emerald City”. This recognition is for sustainable green initiatives and commitment to help the State achieve multiple State environmental priorities.

Suggestions for Next Meeting

More information and discussion on the supplemental funding for LIHEAP and DOE.

Adjournment

Meeting was adjourned at 1:45pm
